

Terraces at Depot Park HOA Board Meeting Minutes

Call to Order: Elaine Francel called the meeting to order at 3:40 pm **10/16/2020**. Sean Peterson Seconded.

Members present: Carolyn Slay, Sean Peterson, Mark Monroe, and Elaine Francel **Absent:** Anil Victor

- 1. Monthly Board Meeting:** The purpose of the meeting was to review online requests and provide updates for on-going community business.
- 2. Financial Update:** We have transitioned 100% of the 'dues pay', checking and savings from CMA back to the HOA . The CMA financial report has been reviewed by Mark and Elaine. The Board will work on a new budget and statement for the community from this point forward. We will push the General Meeting back as this will not be complete in time for an October General Meeting.
- 3. Security Lights:** GA Power has been out and moved the lamp posts. They will be back to make some tweaks by rotating the light heads as well as to replace one ballast.
- 4. Landscape:**
 - a. The landscape company has removed the dead trees and plants, and transferred others. There are just a few more modifications left to do on our list and they will be addressed in the coming months.
 - b. The most immediate sprinkler system issues have been fixed and we will revisit this in the spring as more work needs to be done to make the system more efficient and effective.
 - c. The fence on the north side and front entrance of the hood has been stained (it was left untreated by the builder). An oil base stain was used for longevity.
- 5. Residents' Requests & Inquiries:**
 - a. **Request for information regarding the shade-options for back decks...specifically the awning and do residents need approval**
 - The link for the approved shade options can be found here... <https://www.terracesdepotpark.com/shade-options-back-deck>

- We ask residents to submit their request for one of the shade options so that we can confirm the selection and provide you with documentation of approval for future reference.
 - b. Request to fill a hole left by the removal of one of the lamp posts.**
 - The GA Power crew forgot to fill one of the holes. It has now been filled.
 - c. Inquiry as to whether a homeowner was given a notification about a fan in a window**
 - The fan was a temporary solution to an AC problem and is no longer in the window.
 - f. Request for the light head by the gazebo to be turned more toward the center of the circle?**
 - GA Power will be back out to make some tweaks and will do the best they can to optimize the light positions.
 - g. Inquiry as to the landscaping at the side of the 2300 building**
 - The rain is washing out areas of the landscaping. This will be addressed in the next phase of our landscaping plan, to be executed over the next couple of months.
- 6. City of Kennesaw:** Still waiting regarding the doggy stations
- 7. Future Business:** board members are researching several neighborhood infrastructure costs so that we can appropriate the necessary funds to the budget and reserves. Once we have gathered the information we will pass it along and have everyone vote on the initiatives.
- 8. Meeting Adjourned 5:30 pm**

Note:

- This meeting was to originally take place on October 9th, but was rescheduled due to a board member time conflict.
- **The Board met via FaceTime for a quick meeting on Monday, October 5th** to vote on the quotes for painting the fences, the sprinkler fixes, and the landscape plant removals, transfers and replacements. All 3 quotes were passed unanimously and contractors were given the go ahead.